

Task Force Charge:

Create a written process for making motions and (written) voting procedures at CT AFG Assemblies.

MOTION PROCEDURES

What is a motion:

A motion is a written proposal, accepted by the chairperson and decided upon by the group.

A Thought Force may be used to gather information, and a Task Force can create the process.

Framing:

Framing is done in the spirit of the KBDM process and allows for open communication between leadership and membership; dialogue before deliberation; access to full information; existence in a culture of trust; increase confidence in the competency of our partners.

It should be framed and phrased in a simple and clear way to allow for open communication and dialogue, and to facilitate the ability of the meeting to make a decision.

The motion comes out of a committee such as the AWSC, and the person doing the framing can present the motion.

How it works:

The KBDM process is used before the motion is presented to the Assembly.

The chairperson decides on the amount of time to be devoted to the discussion, and asks for consensus to proceed with the motion.

Discussion-

- 2 min @ mic and one time/discussion/motion
- if your opinion has been stated-do not come to mic again
- no applause during discussion
- chair gives appropriate amount of time for discussion
- members with voice may go to the mic
- one motion discussed at a time

Additional procedures

- **proceed** with motion
- **continue discussion** now, or after we get more information - voted on by a show of hands
- **discontinue action**
- **amendment**- with KBDM-discussion takes place before the motion comes to the floor-sometimes a word change - addition or subtraction is needed for clarity
- **tabling** - needs motion and second - not debatable, needs substantial unanimity to pass; if passed—rescheduled at the discretion of the Chairperson
- **calling the question**-made in order at mic—needs second, not debatable—needs 2/3 vote - show of hands. If passed, no more discussion - proceed directly to the vote
- **consensus** - Chair asks for a show of hands - yes or no
- **withdraw motion** - originator and second agree to withdraw—no vote required

Who has voice only

- AWSC meeting—Alt. DR-when DR present, past delegates, invited guests
- Assembly—Delegate and Alt, Area officers, DR s and alternates, 3 yr coordinators, AI-Anon convention chair, past delegates, guests invited to address a specific issue.

Who has voice and vote

- AWSC meeting—delegate, officers, DR s or alternate if DR not present, 3 yr coordinators, AI-Anon convention chair
- Assembly—GR s or alternate GR - or another member of the group if GR and Alternate GR not present--who will bring a proxy to be presented to the Area Secretary upon arrival at the Assembly

VOTING PROCEDURES

Voting Procedures for all substantive matters

- decided at beginning of AWSC and Assembly if requiring 2/3 vote for substantial unanimity
- motion read or projected on the screen
- chair reads motion
- asks for second
- asks if there is any discussion on motion as presented; if so, the motions procedures for discussion are followed
- copy of motion goes to secretary, who reads the motion and the origin
- voting procedure reviewed
- chair calls for the vote
- members vote

Assembly Election Voting Procedures

When-every 3 years

Why-elect Delegate, Alternate Delegate, Area Chair, Secretary, Treasurer

Who votes-current GR s

Who is eligible to stand for position—

- DR s who will have completed a 3 year term
- past DR s who have completed a 3 year term and who are currently active at the Area level
- the DR s at the time of initial paneling who completed the 2 year term, and are currently active at the Area level

Method of vote

- Delegate and alternate delegate elected by 2/3 vote
- Assembly officers -Chairperson, Secretary, Treasurer-elected by majority vote
- paper and pencils provided
- districts polled to count number of GR s voting in each district
- duties of the delegate are read
- chair asks each qualified person present if they are willing to serve for the 3 year term
- candidate's names are placed on an electronic spreadsheet
- each candidate gives brief 3 minute service resume of themselves
- DR s will collect, verify number of votes, count ballots
- Area secretary will call each district DR for numbers
- votes placed on spreadsheets
- first to receive 2/3 vote for Delegate is elected
- if no election occurs—after the third ballot, name is drawn from the hat
- Alternate delegate elected using same procedure
- voting procedure repeated for the Area officers - the Chairperson, Secretary, Treasurer
- they are elected with majority vote