

AGENDA
Connecticut Al-Anon Family Groups Services, Inc.
Board of Directors Meeting
August 26, 2020 at 6:00 p.m.
Via Zoom

1. Opening Serenity Prayer & Welcome (Deborah)

A Regular Meeting of the Connecticut Al-Anon Family Group Services, Inc. BOD was called to order at 6:00p by President Deborah C and opened with the Serenity Prayer. This meeting was conducted over the ZOOM platform utilizing audio and video technology.

Participants: Deborah C, Shirley B, Betsy N, Ann V-T, Michael C, Carol D, Janice R

2. Secretary's Report (Betsy)

The minutes of the Regular BOD meeting held via ZOOM on July 1, 2020 were emailed by Janice for review. A motion to accept the minutes of 7/01/20 as presented was made by Ann and seconded by Carol. Approved by all. Thank you to Janice who took the minutes for that meeting when Betsy could not attend.

The minutes of the Special BOD meeting for the hiring of Dawn Greenfield held via email on July 27, 2020 were emailed by Betsy for review. A motion to accept the minutes of 7/27/20 as presented was made by Janice and seconded by Ann. Approved by all.

3. Concept Sharing – Concept 11 (Ann) – sharing is attached

4. Treasurer's Report (Michael)

Michael reviewed current financial report. Motion made by Ann and seconded by Carol to accept his report as presented. Approved by all. The following highlights of the report:

- *convention committee will refund all deposits received for the cancelled 2020 Convention. Though no decision has been made, there will most likely not be a convention for 2021.
- *An extension will be filed to November 2020 for the 2019 corp tax return
- *Worker's Comp audit was completed
- *concerns regarding the need for more detailed recordkeeping for committees especially Convention and Alateen. He will ask Nick (Convention treasurer) to submit a detailed report for 2019 and 2020.
- *2 months of LDC rent have not been paid due to Covid closure
- *current balance summary of all accounts is almost "flat" when compared to 2019 yr end

Old Business:

5. Audit Subcommittee Update (Shirley)

Shirley provided an update – "keep it simple, but cover the bases". Schedule timeline is Dec 31 for 2019 audit. Will contact NY-South to get info about their audit procedure. Task force may consider the suggestion to consolidate all accounts to one bank and to suggest quarterly LDC inventory reports

6. LDC Update (Deborah)

Deborah reported that Dawn is working out well at the LDC. Deborah will be available by phone for any questions that Dawn may have and Deborah will decrease the amount of time spent at the LDC. Relocation of the LDC still has target date of Nov. Decision approved to offer curbside pickup of LDC orders which are pre-ordered, pre-paid and with appt to pick up.

Remind members at meetings to order from our LDC – order forms on website. Deborah will check with Deanna (webmaster) if literature can be a separate tab with drop down to be more user-friendly

New Business:

7. Mission Statement & Strategic Plan (Betsy)

This discussion has been tabled for the past several meetings due to more urgent items to address at the meetings.

Betsy reported that she is not able to continue to chair this subcommittee at this time and suggested that we continue to table the discussion or asked if another BOD member could continue

8. Close with Al-Anon Declaration (Deborah)

Janice volunteered to share on Concept 12 for our next meeting

Betsy shared concerns of posting BOD minutes containing sensitive info re: bank accounts and staff issues on the Members' Website. After discussion, it was decided to post redacted or summarized documents to balance transparency and confidentiality of info and discussion specifics

Motion made by Deborah, seconded by Betsy to close the meeting at 7:50p with the Al-Anon Declaration

Upcoming Meetings

October 14, 2020 via ZOOM at 6:30p