

Storage – Inventory Database

Check out/in Binder PAGE	ITEM	Amount in Inventory	Bin / Container Number
	Assembly & Events Road/Direction Signs	11	9
	Assembly & Events Standing Signs	2	9
	Assembly Table Sign - AFG Entrance (Laminated)	1	8
	Assembly Table Sign - Area 7 / CT (Paper)	1	8
	Assembly Table Sign - Delegates (Paper)	2	8
	Assembly Table Sign - Districts' Numbers (Laminated)	29	8
	Assembly Table Sign - Districts' Numbers (Un-laminated)	48	8
	Assembly Table Sign - Guests (Un-laminated)	2	8
	Assembly Table Sign - Past Delegates (Paper)	4	8
	Assembly Table Sign - Pre-Registration (Laminated)	1	8
	Assembly Table Sign - Pre-Registration (Paper)	2	8
	Assembly Table Sign - Walk-In Registr. (Laminated)	1	8
	Assembly Table Sign - Walk-In Registr. (Paper)	2	8
	Assembly Table Sign - WSC Love Gifts (Laminated)	1	8
	Assembly Table Sign Holders/Stands	24	8
	Bags - Brown Paper ones	48	2
	Bags - Halloween Gift ones	8	8
	Bags - Hefty Storage/Trash Bags	5	7
	Bags - Hefty Storage/Trash Bags	1	Bag #14
	Bags - Snack size - Paper	400	3
	Bags - Storage (1 gallon)	10	3
	Bags - Trash (30 gallon)	10	7
	Bags - Ziploc - Sandwich Plastic	10	7
	Bags - Ziploc - Small Plastic	75	7
	Ballot - Loose (not Pads)	1 Bag	8
	Ballot - Notepads	7	6
	Baskets - White, 9" Square	14	Bag #1
	Baskets - White, 9" Square	12	Bag #2
	Baskets - White, 9" Square	13	Bag #3
	Bell - Large Black	1	4
	Cellophane - Clear	2 Rolls	Bag #5
	Coffee - Decaffeinated	2 (open) 1/2 lb. Bags	4
	Coffee - Folgers Singles	19	4
	Crate, collapsible, with Wheels and Handle (for Transportation)	1	Bag #6
	Cups - 12 oz. Cold Beverages	296	10
	Cups - 6 oz. Plastic (Cold Beverages)	18	10
	Cups - 7 oz. Paper (Cold Beverages)	2	10
	Cups - 7 oz. Plastic (Cold Beverages)	99	10
	Cups - 8 oz. Foam (Hot Beverages)	261 Pkgs. of 25 each	10
	Cups - 8 oz. Foam (Hot Beverages)	1000 (in cardboard box)	10
	Cups - 8 oz. Hot Beverages	208	10
	Cups - 8 oz. Hot Beverages	190	10
	Envelopes - 10"x 13"- Brown	73	5
	Envelopes - 10"x 13"- Mustard Yellow	60	5
	Envelopes - 9"x 12"	13	5
	Envelopes - Long White, Decorative	24	11
	Envelopes, Manila	1004	15
	Erasers - Dry (for Markers)	15	5
	Extension Cords - Long, Heavy Duty ones	2	1-A

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	Fall Workshop - Previous Years' Notebooks	Several	12
	Forks - Clear Plastic	139	13
	Forks - Clear Plastic	1 Box of 240	13
	Forks - Serving size	2	2
	Forks - White Plastic	276	2
	Forks, Spoons, & Knives - Plastic	1 Bag of 96 ea.	13
	Garland - For Fall	1	Bag #14
	Gift Basket Liner Bag - Large	1	11
	Glass Cleaner - Spray Bottle	1	7
	Gloves - Latex (Med. Size)	30	7
	Hats - Blue Cone Party hats	5	12
	Hot Chocolate - Instant	1 Box (18 Packets)	4
	Hot Chocolate - Instant	15 Packets	4
	Index Cards - 8 1/2" x 11"	65	5
	Knives - Clear Plastic	10	13
	Knives - Plastic	96	2
	Knives - Plastic	94	13
	Magic Wands - w/Plastic Orange Ribbons	5	12
	Markers - BIC - Asst. Colors	8	11
	Markers - Large - Asst. Colors	1 Containers - 21	5
	Markers - Large - Asst. Colors	1 Containers - 20	5
	Markers - Large - Asst. Colors	6 Loose ones	5
	Markers - Large - Sharpie	7	5
	Markers - Small - Asst. Colors	17	5
	Mints - "Starlight"	4 lb. Bag	4
	Name Tags/Badge Holders (Plastic w/Pins)	146	7
	Name Tags/Badge Holders (Plastic w/Pins)	146	11
	Name Tags/Badge Holders (Plastic w/Pins)	100	12
	Name Tags/Badges	132 Sheets	5
	Name Tags/Badges	65	11
	Name Tags/Badges - Stick-on/Adhesive	2 Packets	5
	Name Tags/Badges - Stick-on/Adhesive	35	11
	Napkins - Paper	549	3
	Notepads - Large	1	6
	Notepads - Small	11	6
	Pails - Blue with Rope Handles	2	Bag #5
	Paper Towels	8 Rolls	Bag #14
	Pencils - Other	9	5
	Pencils - Short (4")	448	6
	Pencils - Standard	135 +1	5
	Pencils - Standard	253	7
	Pens	42 + 5	5
	Pepper Packets	5	7
	Pepper Shakers	4	4
	Picture Frame - 3"x 5" Plastic	1	11
	Picture Frame - Small	1	7
	Pins - Straight	1 Package	5
	Plates - Paper Small	200	3
	Plates - Paper Standard	70	3

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	Plates - Paper Standard	141	13
	Pom-Poms - Blue	2	12
	Raffle Bags (Gift bags w/handles - for raffle tickets)	16	11
	Raffle Boxes (For depositing raffle tickets)	11	11
	Raffle Tickets	3 Full Rolls	5
	Raffle Tickets	1 Partial Roll	5
	Ribbon - Blue	1 Roll	5
	Ribbon - Curly (Small Rolls of Red/White/Blue)	4	11
	Salt Packets	3	7
	Salt Shakers	4	4
	Sanitizer - Hands Pump	1	7
	Sanitizer - Surface Wipes	2 Containers	7
	Sheet with Writing on It	1	Bag #14
	Slogans - Signs	9	8
	Spoons - Clear Plastic	252	13
	Spoons - Plastic	52	2
	Spoons - White Plastic	100	13
	Spoons - White Plastic	234	13
	Stands - Wooden with White Poles	15	8
	Stapler	1	5
	Steps - Plastic Stools	12	8
	Stickers - Butterflies	8 Sheets	5
	Stickers - Large Smilies	9 Sheets	5
	Stickers - Smiley Faces (Mini)	15 Sheets	5
	Stickers - Sparkling Hearts	6 Sheets	5
	Stickers - Stars	24 Sheets	5
	Sugar	1/2 - 5 lb. Bag	4
	Sugar	2000 Packets	4
	Suggestion Box - Locked (no key) Black	1	12
	Swizzle Sticks (mixed)	1 bag	2
	Table Cover - Yellow Plastic	2 Rolls	Bag #5
	Table Skirt - Plastic	1	Bag #14
	Tablecloth - White	2	5
	Tablecloth - Yellow	1	5
	Tea Bags - Lipton	48	4
	Tea Bags - Lipton	2 full boxes	4
	Tea Bags - Lipton Decaffeinated	72	4
	Tea Bags - Red Rose	43	4
	Tea Bags - Salada	18	4
	Tissue Paper	2 - 30 Sheets ea.	11
	Tissue Paper (Assorted Colors)	18 Sheets	11
	Toothpicks	1 bag	2
	Triangles Red-Orange (3-1/2"x 3-1/2"x 3-1/2")	8	11
	Weights - Red Foil Stars (Decorated) for Balloons, etc.	30	Bag #4
	Wrap - Aluminum Foil	200 sq. ft.	3
	Wrap - Aluminum Foil	50 sq. ft.	3
	Wrap - Cling	1 roll (800 sq. ft.)	3
	Wrap - Cling	1 roll (partial: 100 sq. ft.)	3
	Wrap - Plastic	200 sq. ft.	3

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	<i>TRANSLATION EQUIPMENT</i>		
	<u>Canvas Bag:</u> Power Cords & Microphone Cord		1
	Translation Binder		1
	Senders de Recuperation (Paths to Recovery)		1
	<u>Black Case:</u> Transmitter		1
	Microphone		1
	Receivers	18	1
	<u>Brown Case:</u> Headsets	18	1
	Setup Instructions (English & Spanish)		1
	Manuals (English & Spanish)		1
	Detailed Inventory		1
	<u>Small Grey Case:</u> Battery Charger		1
	Power Cords		1
Page #	<i>SOUND EQUIPMENT</i> (See Binder for check out & in pages)		
1	¼” to 1/3” Connector	1	
2	6’ (e5½’)	1	
3	Antee Extension MIC Stand	1	
4	Class 2 Power Supply Model #U120015011	1	
5	Infocus Projector #1N2104 (in case)	1	
5	(Blue Cords)		
5	(Connectors for computers)		
6	Large Westbury Amplifier 24’’W x 31’’H	1	
7	MIC cable @ 6’ Y+ male to Y+ male	1	
8	MIC cable @ 20’ XLR female to XLR male	1	
9	MIC cable @ 20’ Y+ male to Y+ male	1	
10	MIC cable @ 25’ XLR female to XLR female	1	
11	MIC cables @ 16’ XLR female to Y+	3	
12	MIC Holders	2	
13	Power Supply cord	1	
14	Remote	1	
15	Samson Desktop MIC Stand #MD5 (in box)	1	
16	Samson R 315 Microphone	3	
17	Small Behringer Micro mixer 4 channel 4’’W x 2¼’’H	1	
18	Small Traynor Amplifier 15’’W x 10½’’H	2	
19	Straight MIC Stands	2	
20	XLR FRoALL 2¼ cable		
	CT-AFG CONVENTION Items - SEE NEXT PAGE FOR DETAILS		

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Check out/in Binder PAGE	ITEM	Amount in Inventory	Bin / Container Number
	CT-AFG CONVENTION (Large items: in binder for check out & in pages)		
Page #	Banners (in PVC container):		
21	1997		1
21	1998		2
21	1999		3
21	2000		4
21	2001		4
21	2002		5
21	2003		4
21	2004		6
21	2005		7
21	2006		8
21	2007		9
21	2008		10
21	2009		10
21	2010		1
21	2011		1
22	Cardboard Sign Holders	6	9
23	Extra Cardboard Banner Holders	6	1
24	Sign Easels - plus a few spare parts	11	3
25	Steps & Traditions Banners		9
	Miscellaneous:		
26	12" x 24" Masonite Display Erase Board	2	In Convention Section
27	2' x 4' Masonite - 12 Concepts - Service	1	In Convention Section
28	2' x 4' Masonite - 12 Steps - Recovery	1	In Convention Section
29	2' x 4' Masonite - 12 Traditions - Unity	1	In Convention Section
30	2'x 3' Masonite display eraser board #1, 2, 3	3	In Convention Section
31	2'x 3' Masonite display eraser board #4 - General Warranties	1	In Convention Section
32	5 - Tab Hanging Folder boxes (MT)	4	In Convention Section
33	Flower Arrangement (autumn colors)	1	In Convention Section
34	God Box - Wood 13½"W x 17 & 3/4"L x 13½"H	1	In Convention Section
35	Money (Cash) boxes	4	In Convention Section
	Small Container		C = Convention Items
	Speaker, CD & Tapes		C-1
	Small Container		
	bag 7' silk garland	1	C-2
	carton safety pins	1	C-2
	Decorations		C-2
	felt material (gold, black, red, blue, maroon, white, approx 2' ea.		C-2
	gold tassel rope	1	C-2
	markers	7	C-2
	pencil	1	C-2
	pens	5	C-2
	White Box - Registrations Supplies		
	1/3 roll raffle tickets		C-4
	2-1/4" name tags	102	C-4
	2" name tags	3	C-4

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Check out/in Binder PAGE	ITEM	Amount in Inventory	Bin / Container Number
	6 x 9" envelopes	593	C-4
	convention questionnaire forms	199	C-4
	lanyards without name tags	9	C-4
	name tag holders on lanyard	112	C-4
	neck name tag holders	73	C-4
	pin-on name tags	340	C-4
	pin-on name tags	9	C-4
	stick-on name labels	330	C-4
	stick-on name tags	44	C-4
	Small Cardboard Box		
	1/4 x 12 3/4" envelopes	10	C-5
	3/4 roll of raffle tickets		C-5
	6 x 9" envelopes	9	C-5
	8 1/2 x 11" index cards	65	C-5
	8 x 10 3/4" envelopes	47	C-5
	bolts and washers	3	C-5
	butterfly hats	3	C-5
	can multi-purpose adhesive	1	C-5
	easel sign chains	6	C-5
	gift bags	49	C-5
	markers	10	C-5
	markers	7	C-5
	packs 40' Velcro tape	2	C-5
	packs mounting putty	2	C-5
	pencil	1	C-5
	pens	5	C-5
	roll scotch tape	1	C-5
	rolls cellophane	2	C-5
	rolls yellow crepe streamers, 81" ea.	2	C-5
	scotch tape dispenser	1	C-5
	sharpie	1	C-5
	small box push pins	1	C-5
	stapler	1	C-5
	sticky notes	2	C-5
	warehouse shipping bag	1	C-5
	white index cards	65	C-5
	SIGNS:		C-5
	AA Archives		C-5
	AA corrections/tree		C-5
	AA Grapevine		C-5
	AA Literature		C-5
	AA website		C-5
	AI-Anon and AA Delegates' sign		C-5
	AI-Anon archives CD		C-5
	Alateen		C-5
	Alateen meeting		C-5
	Alateen pre-registration		C-5
	banquet tickets still available		C-5
	bilingual meeting		C-5

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Check out/in Binder PAGE	ITEM	Amount in Inventory	Bin / Container Number
	buffet seating		C-5
	close doors quietly		C-5
	Find a Friend		C-5
	labyrinth		C-5
	message board		C-5
	pre-registration		C-5
	raffle committee		C-5
	rooms are still available		C-5
	starting over		C-5
	table signs		C-5
	walk-in registration		C-5
	2 1/4 x 3 1/2" plastic name tags	102	C-6
	6 x 9" manila clasp envelopes	425	C-6
	6 x 9" manila glue envelopes, used	27	C-6
	convention questionnaires	116	C-6
	Crowne Plaza folder maps	192	C-6
	laneyards without name tag holders	9	C-6
	markers	22	C-6
	name badge stick-on labels	44	C-6
	name tag holders on lanyards	112	C-6
	pens	8	C-6
	Swingline stapler	1	C-6
	tube oxy-clean spray	1	C-6
	AFG convention labyrinth archives		C-7
	AFG convention games		C-8
	Bingo	1	C-8
	classic dominoes	1	C-8
	jigsaw puzzles	7	C-8
	Monopoly	1	C-8
	paper airplane game	1	C-8
	square dance	1	C-8
	Convention activities / arts / crafts		
	1/2 box foam sticky letters, colored, various		C-9
	12" ruler	1	C-9
	2-oz bottles acrylic paint, pink & red	2	C-9
	4-oz bottles transparent airbrush paint	2	C-9
	7 x 2" metal trays		C-9
	8-oz bottles of acrylic paints various colors	9	C-9
	9 x12" sketch pad	1	C-9
	box 10 colored markers	1	C-9
	box 15 tubes acrylic color paints	1	C-9
	Box of Shells and rocks	1	C-9
	boxes 12 ea. colored pencils	2	C-9
	boxes 24 ea. crayons	2	C-9
	boxes various sizes scrap paper (colored and cardboard)	2	C-9
	colored markers	59	C-9
	foam paint tools, SM, MED, LG	3	C-9

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Check out/in Binder PAGE	ITEM	Amount in Inventory	Bin / Container Number
	glue sticks	2	C-9
	God pillow		C-9
	package colored / lined index cards	1	C-9
	package popsicle sticks, some painted	1	C-9
	packages 1 x 1" colored tissue paper	7	C-9
	pair small scissors	7	C-9
	pens	35	C-9
	pile 8 1/2 x 11" colored poster board	1	C-9
	pile 8 1/2 x 11" foam poster board	1	C-9
	pile of 12 x 12" wrapping paper	1	C-9
	pipe cleaners, various colors	32	C-9
	roll yellow plastic ribbon	1	C-9
	Sharpie markers	25	C-9
	small metal bucket	1	C-9
	small pile tiny stickers, variety	1	C-9
	small roll silver smiley face stickers	1	C-9
	Convention Misc.		
	1/4" foam "where are you from?" state map 2 x 3'	1	C-Bag 2
	1/4" foam sign-in display board	1	C-Bag 2
	10 sheets of 22 x 28" posterboard	10	C-Bag 2
	17 x 23" 1/2 cork/1/2 erase board	1	C-Bag 2
	20 x 30" foam board	1	C-Bag 2
	30 x 40" Al-Anon truth or dare wheel board	1	C-Bag 2
	30 x 40" foam board	1	C-Bag 2
	cardboard 3 x 4' state map	1	C-Bag 2
	cardboard 30 x 21 1/2" Canada map	1	C-Bag 2
	cardboard 35 12 x 18 1/2" U.S. map	1	C-Bag 2
	foam board 34 x 24" area 7 AFG	1	C-Bag 2
	TEAM Misc.		
	1/4" foam sign-in display board, 6 12 1/6 x 20"		Bag 1
	1/4" foam sign-in display board, 3 20 x 30"		Bag 1
	Alateen		
	fold-out Alateen literature display		Bag 1-A
	fold-out Alateen CAWW display		Bag 1-A
	Miscellaneous		
	100 2 x 1/4" name tags		Box 12-B
	3 1/2" name tags		Box 12-B
	Public Outreach Items - SEE NEXT PAGE FOR DETAILS		

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	<i>Public Outreach Items</i>		
	<u>Equipment:</u>		
	14” Symphonic Television	1	P-1
	Zenith DVD Player/VCR	1	P-2
	<u>VCR Tapes:</u>		
	“Al-Anon Speaks for Itself”	2	P-3
	“Alateen Tells it Like it Is”	1	P-3
	“You Don’t Have to Drink to Suffer from Alcoholism”	1	P-3
	“Walk This Path of Hope”		
	PSA’s - 1996-2008 (Public Service Announcements)	9	P-3
	<u>DVD’s:</u>		
	Sketches - 2006-2009		
	Al-Anon/Alateen “Fear & Anger” (1998 Radio PSA)	1	P-3
	“Cocktail Party/Birthday Party”	2	P-3
	“Ask Yourself” (1996)	1	P-3